



The Commonwealth of Massachusetts
Division of Professional Licensure
Board of Registration of
Real Estate Appraisers
239 Causeway St, Suite 500, Boston MA 02114
617-727-3055

(revised 11-17-06)

APPLICATION FOR REAL ESTATE APPRAISER TEMPORARY PRACTICE PERMIT
PLEASE COMPLETE IN INK OR TYPEWRITE

Massachusetts may recognize, on a temporary basis, the real estate appraiser certificate or license issued by another American State or jurisdiction provided that:

- The applicant for temporary registration holds a valid license or certification in good standing issued by an appraiser regulatory agency which has not been disapproved by the Federal Appraisal Subcommittee;
- The applicant must be listed in good standing on the National Federal Registry of Appraisers
- the property to be appraised is part of a federally related transaction; and
- the appraiser's assignment is of a temporary nature.

A temporary practice permit provides a limited grant of authority to perform the appraisal work required by an appraisal assignment. A temporary practice permit expires upon the completion of the appraisal assignment, termination or expiration of the license on which the temporary permit is based, or removal from the National Federal Registry. A temporary practice permit cannot be renewed or extended.

If you have been convicted of a criminal offense that has not been reported to the Board on a prior Temporary Permit application, please review the Board's Criminal Conviction and Discipline Review policy at the Board's web site prior to completing this application.

Please read all instructions before completing the application. Fill out the application carefully and completely. A **\$150.00 non-refundable application fee** must be submitted together with this application. The fee must be paid by check or money order payable to the Commonwealth of Massachusetts. Do not send cash. Mail the completed application, accompanying documentation and fee to the address listed above.

1. Name of applicant: _____
(First) (Middle) (Last) (Generation)

2. Social Security number (mandatory): _____

Pursuant to G. L. c. 62C, s. 47A, the Division of Professional Licensure is required to obtain your Federal tax identification number and forward it to the Department of Revenue. The Department will use your Federal tax identification number to accretion whether you are in compliance with the tax laws of the Commonwealth.

3. Telephone: Day: (____) _____ - _____ Evening: (____) _____ - _____

4. Mailing address:

(Street and P0 Box/Apt number) (City) (ST) (Zip Code)

5. Residence address (if different):

(Street and P0 Box/Apt number) (City) (ST) (Zip Code)

6. State of Licensure or Certification: _____

7. License number: _____ Type: _____

8. Employer name and address: _____

(Street and P0 Box/Apt number) (City) (ST) (Zip Code)

9. Have you ever been found guilty of any criminal offense that has not been reported to this Board on a previous Temporary license application? ____Yes ____No

If yes, attach statement containing the name of court(s) and jurisdiction where conviction(s) occurred, the nature of the conviction, the date(s) of conviction and a description of any events in connection with the conviction that you feel are relevant to the boards understanding of the conviction. Also provide 3 letters of reference and if probation was served, a letter from the probation officer.

10. Have you ever been disciplined by any licensing Board, in any state, that you have reported to this Board on a previous Temporary license application? ____Yes ____No

If yes attach a certified copy of the Board findings and a letter to this Board explaining the charges, circumstances and any other relevant information.

11. This application must be **SIGNED** by one reference who is not related and is personally known to the applicant.

I, the undersigned, certify that the applicant, who is known to me, has a good reputation for honesty and fair dealing and is of good moral character. I will be willing to interpret or substantiate to the Board my endorsement, should the Board desire to contact me at a later date.

Name & Signature	Address	Phone

12. APPRAISAL ASSIGNMENT AFFIDAVIT

Applicant Name: _____

Name of Client: _____

Name and address of company, organization, or individual engaging your appraise services for property located in Massachusetts:

Name: _____ Tel.: _____

Address: _____

Complete Address of Subject Property: _____

(Property address must include a street, property or other identifying number)

TYPE OF PROPERTY

Check all that are relative

Residential

☐ Single Family

☐ Multi Family

☐ Vacant Land

☐ Condominium

☐ Other: _____

General

☐ Land

☐ Residential Multi Family (5-12 units)

☐ Commercial Multi occ

☐ Residential Multi Family (13+ units)

☐ Institutional

☐ Industrial

☐ Other: _____

Specialized Assignments

☐ Condemnation

☐ Ad Valorem

☐ Review Appraisal (describe below)

☐ Other (describe below): _____

Is the nature of the property's valuation considered part of a federally-related transaction? ____Yes ____No

If no, why are you seeking a temporary permit?

13. I, _____ (the applicant), hereby state under the pains and penalties of perjury that the information provided on this application for temporary permit as a Massachusetts Real Estate Appraiser or attached or incorporated herein is truthful and accurate and that my Massachusetts appraisal assignment is of a temporary nature. I further attest that, pursuant to M.G.L. 62C, s.49A, to the best of my knowledge and belief, I have filed all state tax returns and paid all state taxes required by law. I understand that I must comply with the Uniform Standards of Professional Appraisal Practice and the Massachusetts real estate appraisal license laws and regulations. I hereby consent that service of process or notice of suits and legal actions may be served on the Massachusetts Secretary Of State.

The Board is certified by the Criminal History Systems Board [ID# MAREG G] to access data about convictions and pending criminal cases. Those records—and other Federal and professional records—may be checked as part of your licensing process. No records are automatic disqualifiers; you will be given an opportunity to discuss any issues with the Board.

Signature of Applicant

Date

Signature of Notary

My commission expires on:

Checklist

- The application is fully completed and signed by the applicant
- The application fee of \$150.00 is included and payable to Comm of MA
- The character reference is completed and signed
- The application is notarized
- All documents concerning criminal or disciplinary proceedings including 3 letters of reference are attached
- The Appraisal Assignment Affidavit section is fully completed and includes a specific property address.